



01 Health and safety procedures

01.4 Children's bathrooms/changing areas

- Children are provided with baskets for spare clothing and nappies/pants
- Toddlers have floor changing surfaces they can climb on to. Staff should not have to lift heavy toddlers on to waist high units.
- Changing mats are cleaned with anti-bacterial wipes after each change.
- Disposable nappies/trainers are cleared of solid waste and placed in nappy disposal units.
- Staff use single use gloves and aprons to change children and wash hands when leaving changing areas. Please note that gloves are not always required for a wet nappy if there is no risk of infection, however, gloves are always available for those staff who choose to wear them for a wet nappy. Gloves are always worn for a 'soiled' nappy.
- Staff never turn their backs on or leave a child unattended whilst on a changing mat.
- Anti-bacterial spray is not used where residue may have direct contact with skin.
- Natural ventilation is used; chemical air fresheners are not used during session times.
- All other surfaces are disinfected daily.

Children's toilets and wash basins

- Children's toilets are cleaned daily using disinfectant cleaning agent for the bowls (inside and out), seat and lid, and whenever visibly soiled.
- Toilet flush handles are disinfected daily.
- Toilets not in use are checked to ensure the U-bend does not dry out and are flushed every week. Taps are run for several minutes every day to prevent infections such as Legionella.
- There is a toilet brush available for children's toilets. This is stored in the cleaning cupboard, along with a separate cleaning cloth.
- Cubicle doors and handles are washed daily.
- Children's hand basins are cleaned daily and whenever visibly soiled, inside, and out using disinfectant cleaning agent. Separate anti-bacterial wipes are used to clean basins etc. and are not interchanged with those used for cleaning toilets. individual anti-bacterial wipes are used.
- Mirrors and tiled splash backs are washed daily.
- Paper towels are provided.
- Bins are provided for disposal of paper towels and are emptied after each session.
- Staff who clean toilets wear rubber gloves.

- Staff changing children wear gloves and aprons as appropriate.
- Wet or soiled clothing is sluiced, rinsed, and put in a plastic bag for parents to collect.
- Floors in children's toilets are washed daily, or more if required.
- Spills of body fluids are cleared and mopped using disinfectant.
- Mops are rinsed and wrung after use and stored in the wringer.
- Mops used to clean toilets or body fluids from other areas are designated for that purpose only and kept separate from mops used for other areas. Colour coding helps keep them separate. (Blue for loo, red for other)
- Used water is discarded down the outside drain.